

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION

FY 2022-2023 No.13  
OFFICIAL MINUTES

March 7, 2023 Regular Meeting

***"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."***

**1. Call to Order**

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Cafeteria. The meeting was called to order at 6:30 p.m. by Mrs. McGinty, Board President.

**2. Salute the Flag**

**3. Statement of Compliance - Mrs. McGinty read the statement of compliance**

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

**4. Roll Call**

Mrs. Halcrow	Present.	Mrs. Kiley	Present	Mr. Page	Present
Mrs. Hickey	Present	Mrs. McCabe	Present	Mrs. Thompson	Present
Mr. Kenney (Vice President)	Present	Mrs. McGinty (President)	Present	Mrs. Whitehouse	Present

Also in attendance:

Darren Groh, Superintendent

Sean Cranston, School Business Administrator

**5. Welcome of Visitors**

Mrs. McGinty welcomed all visitors to the board meeting.

**6. Communications**

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**7. Board Reports**

- a. Negotiations - Mrs. McGinty
- b. Athletics & Activities - Mr. Kenney - February 23, 2023
- c. Culture, Climate, and Community Relations - Mrs. Halcrow - March 1, 2023
- d. Personnel - Mr. Page - February 28, 2023
- e. Student Wellness - Mrs. Hickey - February 27, 2023
- f. Superintendent's Report
  - i. Budget Presentation - Technology & Personnel - Sean Cranston

**8. Special Recognition - None**

**9. Public Comment on Agenda Items**

- a. None at this time

**10. ACTION ITEMS**

On a **MOTION** made by Mrs. Whitehouse and seconded by Mr. Page, the Board of Education approved the minutes with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	Abstain	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

**Approve Board Meeting Minutes**

Recommend Board approval of the following meeting minutes:

- February 20, 2023 Regular Meeting Minutes
- February 20, 2023 Executive Session Minutes



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**PERSONNEL**

On a **MOTION** made by Mr. Kenney seconded by Mr. Page, the Board approved Personnel Items 1-5 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

**1. Approval of Sidebar Agreements**

Recommend Board approval of the Sidebar Agreements between the Rumson-Fair Haven Regional High School Board of Education and the School Employees Association for the following:

- Establishment of Fall Play Production Coordinator and Spring Play Production Coordinator as per Attachment A
- Establishment of Girls Flag Football Head Coach and Girls Flag Football Assistant Coach as per Attachment B

**Leaves of Absence**

**2. Approval of Leave of Absence for the 2022 - 2023 school year**

Recommend Board approval of the following leave of absence dates

NO.	EMPLOYEE	LEAVE OF ABSENCE DATES
1.	5411	<u>Paid Leave of Absence</u> 6/5/2023 - 6/30/2023

**3. Approval of Leave of Absence for the 2023-2024 school year**

Recommend Board approval of the following leave of absence dates

NO.	EMPLOYEE	LEAVE OF ABSENCE DATES
1.	5411	<u>Anticipated Unpaid Leave</u> LOA 07/01/23-07/31/23

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		FMLA 08/01/23 - 09/08/23 NJFLA 09/11/23-12/01/23
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**Additional Assignments**

**4. Approval of Coordinator for Home Stays for the 2022 - 2023 School Year**

Recommend Board approval of Christina Gauss as the coordinator for home stays for students and chaperones visiting from Spain March 18 through March 25, 2023 at a stipend of \$125 per day.

**Substitutes / Coaching/Advisor Appointments**

**5. Approval of Substitutes for the 2022 - 2023 School Year**

Recommend Board approval of the following substitutes for the 2022 - 2023 school year:

<b><u>NO.</u></b>	<b><u>NAME</u></b>	<b><u>CERTIFICATION</u></b>
1.	Tracy Cornette	Monmouth County Substitute Certificate exp. 2/15/2028
2.	Colleen Delaney	Monmouth County Substitute School Nurse Certificate exp. 2/22/2028
	<b><u>COACHES/ADVISORS ONLY</u></b>	
1.	Brighde Dougherty	Monmouth County Substitute Certificate exp. 2/27/2028
2.	Cassandra Speno	Monmouth County Substitute Certificate exp. 2/27/2028
3.	Jonathan Troise	Monmouth County Substitute Certificate exp. 2/2/2028



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**FINANCE**

On a **MOTION** made by Mr. Page seconded by Mr. Kenney, the Board approved Finance Items 6-17 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

**6. Approval of Bill List**

Recommend Board approval of the following bill lists dated **March 1, 2023**:

General Fund	\$ 495,334.72
Special Services Fund	\$ 13,711.52
Capital Projects Fund	\$ 688.00
Food Services Fund	\$ 122,305.69
Unemployment	\$ 5,855.73
<b>Total</b>	<b>\$ 637,875.66</b>
Payroll (02/28/23)	\$ 577,327.85
Payroll (03/01/23)	\$ 122,359.31
<b>Total Expenditures</b>	<b>\$ 1,337,562.82</b>

**7. Approve Board Secretary's Report – January 2023**

Recommend Board approval of the Board Secretary's report for **January 31, 2023**.

**8. Approve Panda LLC, Cash Reconciliation Report– January 2023**

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **January 31, 2022**.

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**9. Budget Transfers - January 2023**

Recommend Board approval of the budget transfer report for **January 2023**.

**10. Board Secretary's Certification of Budgetary Major Account Fund Status**

To approve that pursuant to 6A:23A-16.10(c)3, the School Business Administrator/Board Secretary certifies to the Board of Education that the total encumbrances and expenditures for each line item does not exceed the line item appropriation in accordance with 6A:23A-16.10(a) as of **January 31, 2022**.

**11. Board of Education's Certification of Budgetary Major Account Fund Status**

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **January 31, 2022**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**12. Approve of Use of Facilities - Non Chargeable**

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Organization	Event	Facility
3-7-23 (Date Change)	Forrestdale School	Basketball Fundraiser	RFH Gym & Lobby

**13. Approval of Attendance at Professional Conferences and or Workshops:**

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel/other cost	Location
2/28/23 - 3/1/23	Alyssa Trocchia	Wake Forest Counselor Fly In	\$0	\$250	Winston Salem, NC



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6/6/23-6/9/23	Sean Cranston	NJASBO Annual Conference	\$275	\$750	Atlantic City, NJ
5/12/23	Laura Balliard	ACT Therapy Training	\$629	\$0	Atlantic Highlands, NJ

**14. Acceptance of Grant**

Recommend Board approval of a \$1,998 donation from the Rumson-Fair Haven High School Foundation Inc. to be utilized for Robotics.

**15. Acceptance of Grant**

Recommend Board approval of a \$14,585.76 donation from the Rumson-Fair Haven High School Foundation Inc. to be utilized for furniture for a Pilot Math Classroom.

**16. Approve Agreement for Professional Services**

Recommend Board approval of the proposal from New Age Behavior Consultants, LLC to provide professional services, specifically for a Registered Behavior Technician (RBT) for the 2022-2023 school year at \$80 per hour not to exceed \$6,000.

**17. Approve Participation in Coordinated Transportation Agreement**

Recommend Board approval to enter into a Coordinated Transportation agreement with MOESC for a five year period from July 1, 2023 through June 30, 2028.

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**EDUCATION-**

On a MOTION made by Mr. Page seconded by Mr. Kenney, the Board approved Education Items 18-21 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Yes	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

**18. Approval of Field Trip Request(s) for the 2022-2023 School Year as listed**

Recommend Board approval of the following field trip request(s) for the 2022-2023 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR/ CHAPERONES
March 17	Teen Arts Festival, Brookdale	9:00 a.m.	2:00 p.m.	Various	Kristen Lanfrank Lauren Grumbach Zachary Lorelli Jessica Mentzel Kate Okeson Zachary Wilson
March 14	Pi Day Activities at Forrestdale and Knollwood	9:00 a.m.	1:30 p.m.	Math Honor Society	Kristen McCarthy Erika Waltz
March 22	New York State Bar Association	7:45 a.m.	2:40 p.m.	Euro Challenge	Stephanie Pennetti
March 24	Philadelphia	7:45 a.m.	5:00 p.m.	Spanish	Christina Gauss Seth Herman



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**19. Approval of Fundraising Request(s) for the 2022-2023 School Year as listed**

Recommend board approve the following fundraising request(s) for the 2022-2023 school year:

<b>DATE</b>	<b>CLUB</b>	<b>ADVISOR(S)</b>	<b>ACTIVITY</b>
February 24 - March 24	Fashion Club	Kristen Lanfrank	Prom Dress Collection
March 6 - 12	Boys Track	Jeremy Schulte	Road Runner Fundraiser
March 15 - April 15	Veterans Appreciation	Eric Zullo	DVD/Video Game Collection for active duty military
March 17	Health Career Club	Lauren Butler	Annual Blood Drive
April 1 - 30	Key Club	Jeremy Schulte	Clothing Drive for Covenant House
April	Bulldawg Blends	Susan Shay	Sock and Decal Sale for Autism Awareness Month

**20. Approval to Affirm HIB Decision**

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY2223-04 reported by the Superintendent at the Board's February 20, 2023 Meeting.

**21. Approval to Affirm HIB Decision**

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY2223-05 reported by the Superintendent at the Board's February 20, 2023 Meeting.

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**ADDENDUM**

On a **MOTION** made by Mr. Kenney seconded by Mr. Page, the Board approved Addendum Items 22-25 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	Abstain Motion 23 #7, Yes to the rest	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

**PERSONNEL**

**22. Approval of the Appointment of Maintenance Employees**

Recommend Board approval of the following maintenance employees for the 2022 - 2023 school year, pending criminal history approval:

NO.	NAME	START DATE	STEP/SALARY
1.	Travis Reed	On or about March 22, 2023	Step 8 - \$52,980.00
2.	Vincente Cruz Hernandez	On or about March 22, 2023	Step 4 \$47,755.00

**23. Approval of Extracurricular Coaches/Advisors for the 2022 - 2023 School Year**

Recommend Board approval of the following coaching/advisor appointments:

<u>NO.</u>	<u>SPORT/CLUB</u>	<u>POSITION</u>	<u>NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Girls Lacrosse - Group III	Assistant Coach	Brighde Dougherty	7	\$5,954
2.	Girls Lacrosse - Group III	Volunteer Assistant Coach	Cassandra Speno	N/A	N/A
3.	Flag Football	Head Coach	Randy Kalman	N/A	\$1,500
4.	Flag Football	Assistant Coach	Kenneth Santos	N/A	\$1,000



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5.	Flag Football	Volunteer Coach	John Bellavance	N/A	N/A
6.	Flag Football	Volunteer Coach	Glenn Grainger	N/A	N/A
7.	Flag Football	Volunteer Coach	Kelly Ridolfi	N/A	N/A
8.	Baseball	Assistant Coach	Jonathan Troise	3	\$4,504
9.	Spring Play Production Coordinator - Group VI	Advisor	Susan Wankel	N/A	\$1,518

**24. Approval of Extracurricular Coaches/Advisors for the 2023 - 2024 School Year**

Recommend Board approval of the following coaching/advisor appointments:

<u>NO.</u>	<u>SPORT/CLUB</u>	<u>POSITION</u>	<u>NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Field Hockey - Group III	Head Coach	Kelsi Ehehalt	7	\$7,929
2.	Girls Soccer - Group III	Head Coach	Jeffrey Herkimer	7	\$7,929

**EDUCATION**

**25. Approval of Revision to the 2022 - 2023 School Year Calendar**

Recommend Board approval to revise the 2022 - 2023 school year calendar to remove April 7, 2023, Good Friday, as a school day for students, faculty and staff as per Attachment C.

This is a give back for an unused school day.

**11. Discussion Items - None**

**12. Public Comment - None**

**13. Adjournment**

As there was no further business before the Board, on a **MOTION** by Mrs. Hickey seconded by Mrs. McCabe, and carried by unanimous roll call vote the Board adjourned the meeting at 7:24 p.m.

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Respectfully submitted,

*Sean S. Cranston*

Sean S. Cranston  
Business Administrator/Board Secretary  
Rumson-Fair Haven Regional High School



**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL  
74 RIDGE ROAD  
RUMSON, NEW JERSEY 07760**

**SIDEBAR AGREEMENT between  
BOARD OF EDUCATION AND THE SCHOOL EMPLOYEES ASSOCIATION**

**Establishment of Positions**

**FALL PLAY PRODUCTION COORDINATOR**

**SPRING PLAY PRODUCTION COORDINATOR**

The Rumson-Fair Haven Regional High School Board of Education has agreed with the Rumson-Fair Haven Regional School Employees Association for a sidebar agreement for the duration of the 2022-2025 contract that will allow for the establishment of the positions of Fall Play Production Coordinator and Spring Play Production Coordinator to be paid a stipend of \$1,518 each season in accordance with Group 6 of the Advisor's Guide.

This sidebar agreement will have no effect as to past practices or future negotiations between the Rumson-Fair Haven Regional High School Board of Education and the Rumson-Fair Haven Regional School Employees Association.

**For the Board:**

**For the S.E.A.:**

\_\_\_\_\_  
Anne Marie McGinty,  
BOE President

\_\_\_\_\_  
Kathryn Okeson,  
SEA President

\_\_\_\_\_  
Darren Groh, Superintendent

\_\_\_\_\_  
Sean Cranston,  
Business Administrator/Board Secretary

\_\_\_\_\_  
Date

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL  
74 RIDGE ROAD  
RUMSON, NEW JERSEY 07760**

**SIDEBAR AGREEMENT between  
BOARD OF EDUCATION AND THE SCHOOL EMPLOYEES ASSOCIATION**

**Establishment of Positions**

**Girls Flag Football Head Coach  
Girls Flag Football Assistant Coach**

The Rumson-Fair Haven Regional High School Board of Education has agreed with the Rumson-Fair Haven Regional School Employees Association for a sidebar agreement that will establish the position of Girls Flag Football Head Coach at the stipend of \$1,500.00 and Girls Flag Football Assistant Coach at the stipend of \$1,000.00. The stipends are paid through donation. This sidebar agreement for the 2022-2023 school year will have no effect as to past practices or future negotiations between Rumson-Fair Haven Regional High School Board of Education and the Rumson-Fair Haven Regional School Employees Association.

**For the Board:**

**For the S.E.A.:**

\_\_\_\_\_  
Anne Marie McGinty  
BOE President

\_\_\_\_\_  
Kathryn Okeson,  
SEA President

\_\_\_\_\_  
Darren Groh, Superintendent

\_\_\_\_\_  
Sean Cranston  
Business Administrator/Board Secretary

\_\_\_\_\_  
Date



**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL**  
**74 RIDGE ROAD**  
**RUMSON, NEW JERSEY**

ATTACHMENT C

**2022 - 2023**  
**SCHOOL CALENDAR**

**SEPTEMBER**

S	M	T	W	T	F	S
			31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**18 Student Days**

**OCTOBER**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**19 Student Days**

**NOVEMBER**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**18 Student Days**

**DECEMBER**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**17 Student Days**

**JANUARY**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**21 Student Days**

8/31 - 9/1 - School Closed for Students - Staff Professional Development  
 9/2 - 5 - Labor Day Weekend - School Closed for Students, Faculty & Staff  
 9/6 - First Full Day for Students  
 9/15 - RFH Back to School Night - 7pm  
 9/26 - Rosh Hashana - School Closed for Students, Faculty & Staff

10/5 - Yom Kippur - School Closed for Students, Faculty & Staff  
 10/10 - Columbus Day - School Closed for Students - Staff Professional Development

11/10 - NJEA Convention - School Closed for Students & Faculty  
 11/11 - NJEA Convention - School Closed for Students & Faculty  
 11/23 - Early Dismissal  
 11/24 - Thanksgiving - School Closed for Students, Faculty & Staff  
 11/25 - Thanksgiving - School Closed for Students, Faculty & Staff

12/23 - Early Dismissal  
 12/26 - 12/30 - Holiday Break - School Closed for Students, Faculty & Staff

1/16 - Martin Luther King Day - School Closed for Students, Faculty & Staff

2/13 - Winter Break - School Closed for Students & Faculty  
 2/14 - School Closed for Students - Staff Professional Development

4/7 - School Closed - Good Friday  
 4/10 - 4/14 - Spring Break - School Closed for Students & Faculty

5/26 - School Closed for Students - Staff Professional Development  
 5/29 - Memorial Day - School Closed for Students, Faculty & Staff

6/16 - Last Day for Students - **GRADUATION**

**SCHOOL CLOSED FOR STUDENTS AND STAFF**

**SCHOOL CLOSED FOR STUDENTS**

**EARLY DISMISSAL**

NOTE: This calendar includes 2 snow/emergency days.

Days for Students: 181      Days for Staff: 186

**\*\* This Calendar is Subject to Change \*\***

Because we are committed to education, this calendar will be revised should circumstances arise such as emergency closings.

**Said modifications will be based upon educational factors.**

**GRADUATION DATE IS SUBJECT TO CHANGE**

**FEBRUARY**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

**18 Student Days**

**MARCH**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**23 Student Days**

**APRIL**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**14 Student Days**

**MAY**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**21 Student Days**

**JUNE**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**12 Student Days**

Approved: February 22, 2022 - AMENDED:

